



## BUILDING INSPECTION DEPARTMENT

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**To:** Board of County Commissioners  
**From:** Jeff Flynn, Interim Chief Building Official  
**Subject:** Appointment of Board of Review Members  
**Date:** November 26, 2019

Our building code, as adopted, requires that we seat a Board of Review, (BOR). This BOR is there to hear and decide appeals to the decisions of the building official.

The Building Board of Review is currently made up of the following members:

Michael Miller	(Representing Electrical Contractors)	Term expires 3.31.21
Jeff Leigh	(Representing General Contractors)	Term expires 3.31.21
Marc Hogan	(Representing Architects and Engineers)	Term expires 3.31.20
Jeff Berino	(Representing Fire Departments)	Term expires 3.31.20
Mark Gee	(Alternate Member)	Term expires 3.31.20
Jon Raymond	(Alternate Member)	Term expires 3.31.22
Eric Fischer	(Representing Plumbing Contractors)	Term expires 3.31.22

During the code adoption meeting in June 2019, the Board of County Commissioners (BOCC) gave staff direction to add a member to the Board of Review with experience in the energy code, the sustainable code and other energy conservation matters.

On November 19, 2019 the BOCC interviewed both Matt Wright and Cody Jensen as applicants to fill this role. It was determined that both of these applicants would be added to the Board of Review as alternate members.

Additionally, Jeff Leigh has decided to step down from a voting member to an alternate member status, and Jon Raymond has agreed to take his place on the Board of Review representing general contractors. Jon Raymond would move from an alternate to a voting member.

The BOCC also gave staff direction to re-write the bylaws to increase the number of voting members from five to seven. At that time, alternate members will be considered for the expanded board to assume full voting status.

Staff recommends that the BOCC appoints Jon Raymond to the voting general contractor role with a term expiring 3.31.22 and Matt Wright and Cody Jensen to be alternate members with terms expiring 3.31.21 and 3.31.22 respectively.