



## TRANSIT DEPARTMENT

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### **SUMMIT COUNTY TRANSIT BOARD MEETING**

Wednesday, May 25, 2022, 8:15 a.m.

#### **SUMMARY MINUTES**

#### **I. CALL TO ORDER**

The monthly meeting of the Summit County Transit Board on Wednesday, May 25, 2022 was called to order by Chair, Kent Willis at 8:15 a.m.

#### **II. ROLL CALL**

Board Members present and answered to the roll call were:

Kent Willis, Chair – Town of Frisco  
Josh Blanchard – Summit County  
Becky Bowers - Upper Blue Basin (At Large Member)  
Tom Daugherty – Town of Silverthorne  
Cindi Gillespie – (remotely) Copper Mountain Ski Resort  
Patrick O’Sullivan – Arapahoe Basin Ski Resort  
Chelsea Roth Lynch (remotely) – Breckenridge Ski Resort  
Steve Swanson- Lower Blue Basin (At Large Member)  
Scott Verlinde – Keystone Ski Resort

Staff present were as follows: Chris Lubbers, Transit Director; Alex Soto, Operations Manager (remotely), Bruce Camping, Planner; and Vivian Pershing, Administrative Assistant.

#### **III. APPROVAL OF MINUTES AND AGENDA**

The minutes from the April 27, 2022 Summit County Transit Board Meeting and May 25, 2022 meeting agenda were reviewed. Patrick O’Sullivan moved to approve the minutes, second by Tom Daugherty. Mr. Daugherty moved to approve the agenda, second by Becky Bowers; motions carried.

#### **IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS**

Guest Denise Goodacre of Base Camp Way housing in Frisco was present to give a public comment on decibel levels early mornings of snow and leaf blowers at the Frisco Transit Center. Chris Lubbers acknowledged the buses will soon be re-routed in July along the corridor. He mentioned commercial area use of light equipment was efficient, safe and without back-up alarms. Kent Willis noted the importance of maintaining right of way areas and will look at town noise ordinances. Ms. Bowers asked if a green way of evergreens and aspens have been planted, which was affirmed. Ms. Goodacre also mentioned skateboarders were using the lot after 10 pm. Mr. Lubbers said an RFP for private security for several key hours is being processed.

#### **V. REGULAR MONTHLY UPDATE ITEMS**

##### **A. Transit Director Report and Financials**

Mr. Lubbers discussed the Transit Financial Summary, Sales Tax Data and Budget Report in detail, focusing on current revenue, labor, administration/office, capital and fleet replacement, operation and maintenance, safety and insurance, training and recognition along with beginning and ending fund

balances. An update on labor union negotiations and the upcoming compensation study was also given. Mr. Lubbers mentioned multiple funding sources may be applied for the Bus Operations Center project. He also discussed employee housing addition options for the Little Beaver Trail unit project. The Financial Report was approved unanimously by the board.

#### **B. Operations and Maintenance Report**

Bruce Camping reviewed the Transit Operations Summary in detail, focusing on current fixed-route passenger counts, current mass transit sales tax receipts and ridership changes by route with April 2019 pre-pandemic half-hour service vs April 2022 COVID hourly service with reduction in school bus routes. He discussed bus operator staffing, training, recruiting efforts, safety metrics, employee recognition, and advertising. Mr. Camping reviewed maintenance technician staffing, work orders, bus and para transit availability, warranty issues, road calls, costs, preventative maintenance, electric bus performance and parts availability. Mr. Daugherty, Mr. O'Sullivan and Cindi Gillespie discussed contractual education offerings for tech services, internships, scholarships, tuition reimbursements etc. Steve Swanson discussed current bus availability. The Operations and Maintenance Report was approved unanimously by the board present.

#### **C. Agenda Items**

Mr. Lubbers encouraged those town board representatives up for election this year to send in a letter of support from their respective town. Mr. Swanson reviewed the early Board history and recommended advertising for a Lower Blue representative to transition a replacement for his seat. Mr. Daugherty nominated Kent Willis to continue as Board Chair, second by Mr. O'Sullivan; motion passed. Mr. Camping reviewed items of interest for the annual retreat work session on July 27. He discussed Silverthorne Loop timing issues and options, a possible update for Swan Mountain Flyer with Swan Meadow Village, and possible Park County Commuter/Blue River route improvements.

#### **Adjournment**

Meeting adjourned at 9:45 am.