



TRANSIT DEPARTMENT

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SUMMIT COUNTY TRANSIT BOARD MEETING

Wednesday, September 27, 2023, 8:15 a.m.

SUMMARY MINUTES

I. CALL TO ORDER

The monthly meeting of the Summit County Transit Board on Wednesday, September 27, 2023, was called to order by Chair, Kent Willis at 8:15 a.m.

II. ROLL CALL

Board Members present and answered to the roll call were:

Kent Willis, Chair – Town of Frisco
Becky Bowers - Upper Blue Basin (At Large Member)
Tony Camarata – Arapahoe Basin Ski Resort
Tom Daugherty – Town of Silverthorne
Katrina Doerfler (remotely) - Lower Blue Basin (At Large Member)
Scott Hoffman – Summit County
Matt Hulsey – Town of Breckenridge
Susan Juergensmeier – Snake River Basin (At Large Member)
Tom Koehler - Ten Mile Basin (At Large Member)
Elisabeth Lawrence (remotely) – Summit County
Chris McGinnis – Town of Frisco
Ted Pilling – Town of Blue River
Scott Verlinde – Keystone Ski Resort

Guests present: Peter Bakken, advocate with Swan Meadow Village; Miriam Garcia, Mountain Dreamers; David Reynolds, Finance Director, Summit County; Brent Spahn, Public Works, Summit County; Kyle Snyder, Finance, Summit County.

Staff present were as follows: Chris Lubbers, Transit Director; Ann Findley, Planner; Tracy Colvin and Vivian Pershing, Administration.

III. APPROVAL OF MINUTES AND AGENDA

The minutes from the August 30, 2023, Summit County Transit monthly meeting and Sept. 27, 2023, meeting agenda were reviewed. Tony Camarata moved to approve the minutes and agenda, with a second by Ted Pilling. Motions carried.

IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS

Commissioner Elisabeth Lawrence was welcomed as Summit County Board representative in place of Josh Blanchard. Guests were welcomed. No public comments were received.

V. MONTHLY UPDATE ITEMS

A. Vehicle Maintenance Contract Briefing

Chris Lubbers introduced Brent Spahn for his brief regarding the county vehicle maintenance contract

with TransDev, formerly First Vehicle Services. Tom Daugherty, Ann Findley and Katrina Doerfler commented on short idle spans, mileage over five-year periods, seasonal use, and out of warranty vehicles.

B. Sales Tax Collection, Policies and Timing Briefing

Mr. Lubbers introduced David Reynolds on his brief regarding county sales tax collection data through July 2023 and year to date, including mass transit, lodging and construction tax collections, as well as, out of state (online) sales taxes with town, county and unincorporated distribution.

C. Transit Director Report and Financials

Mr. Lubbers reviewed the Transit Financial Summary, Sales Tax Data and Budget Report in detail, focusing on current revenue, labor, administration/office, capital and fleet replacement, operation and maintenance, safety and insurance, training and recognition along with beginning and ending fund balances. A budget statement of operating revenue and expenses for year-to-date to August 31, 2023 was given. The Financial Report was approved unanimously by the Board.

D. Operations and Maintenance Report

Mr. Lubbers discussed the Transit Operations Summary in detail, focusing on current fixed-route passenger counts, and current mass transit sales tax receipts, and ridership changes by route, comparing fixed route hourly service in 2022 to hourly service in 2023 with a 3.0% decrease in August 2023, primarily Keystone/Dillon/Silverthorne, Boreas Pass, and Frisco/Silverthorne routes. He discussed bus operator staffing, training, recruiting efforts, and safety metrics. Ms. Lawrence and Ms. Doerfler inquired on driver and bus coverage needs for Swan Meadow Village service and trading or purchasing buses and grant cycles. Mr. Lubbers reviewed maintenance technician staffing, work orders, bus and para transit availability, warranty issues, road calls, costs, preventative maintenance, bus performance (bus mileage and age) and parts availability and budget impact. He mentioned new buses coming in winter and spring. He invited Board members to attend our annual Summit Stage employee appreciation celebration on October 25 in Frisco when safe driver awards will be presented. The Operations and Maintenance Report was approved unanimously by the board present.

VI. AGENDA ITEMS

A. Agenda Items

Ann Findley reported receiving 272 English and 72 Spanish responses on the passenger survey. Feedback was that our customers like that bus service is free. They dislike the lack of half-hour service or late-night service and lack of year-round Swan Mountain Flyer service. Ongoing polling was encouraged by Ms. Lawrence and Becky Bowers through next month.

Ms. Findley reviewed the micro-transit feasibility study with a scope for programs in communities similar to ours using a county service assessment. Goals of the study are to service the first/last mile, to possibly expand our operating area within county limits, and engage the public through social media and surveys. The scope is to provide services to write and apply for suitable funding to hire a company to operate a county system. The rough timeline would have the study complete by March of 2024 and hire an operating company to start up by Fall of 2024. She updated that Cotrex is in the process of updating their database for Transit to Trails and the trailhead easel signboards have been very successful.

Ms. Findley gave an update regarding difficulty in trying to add shuttle service to Swan Meadow Village. Ms. Lawrence, Ms. Doerfler, Matt Hulsey and Kent Willis inquired of partial routes or contracting the service out. Fixed route night service could be extended from approximately 11:30pm until 1am. Ms. Findley gave the timeline for the winter schedule which begins Nov. 19.

B. Update on Construction Projects

Mr. Lubbers discussed transit building housing projects and management on the Little Beaver Trail employee housing renovation project and Transit Operations and Fleet Charging Facility. He reviewed environmental and financial impacts and recommendations. Tom Daugherty, Scott Verlinde and Matt Hulsey inquired of easements and priorities. Ms. Lawrence, Scott Hoffman and Becky Bowers suggested including the county housing department staff and reviewing grant options for return on investment. Board member expirations and renewals were tabled for the next meeting.

Adjournment

The meeting was adjourned at 9:55 a.m.