



## Proof of Relationship

If your name is not listed on the birth certificate, **proof of relationship is required** before the birth certificate will be issued (e.g. marriage certificate, birth certificate, court orders). Certified Birth certificates may be issued to:

- The registrant (person named on the certificate)
  - Spouse
  - Parents
  - Siblings
  - Adult children
  - Grandparents
  - Great grandparents
  - Grandchild
  - Stepparents
  - Legal guardian
- Legal representatives of any of the above must present proof of client relationship

For a complete list visit: <http://www.colorado.gov/cdphe/vitalrecords>

## Proof of Identity

|                              | PRIMARY LIST  | OR | SECONDARY LIST  | WE CANNOT ACCEPT THE FOLLOWING:   |
|------------------------------|---|----|---|---|
| <b>ACCEPTED ID DOCUMENTS</b> | <p>Submit one of the following.<br/>No expired documents accepted.</p> <hr/> <ul style="list-style-type: none"> <li>→ Alien Registration Receipt/Permanent Resident Card</li> <li>→ Certificate of U.S. Citizenship</li> <li>→ Jail Temporary Inmate ID: Denver and Pueblo county</li> <li>→ Colorado Department of Corrections ID card</li> <li>→ CO Temporary Driver's license / State ID (must be current)</li> <li>→ Department of Human Services Youth Corrections ID</li> <li>→ Employment Authorization Card (I-766)</li> <li>→ Foreign Passport</li> <li>→ Government Work ID</li> <li>→ Job Corps ID</li> <li>→ Photo Driver's license / Photo ID Card (DMV U.S. only)</li> <li>→ School, University or College ID Card (must be current)</li> <li>→ Temporary Resident Card</li> <li>→ U.S. B1/B2 Visa card with I-94</li> <li>→ U.S. Certificate of Naturalization</li> <li>→ U.S. Citizenship ID Card (I-197)</li> <li>→ U.S. Military ID card</li> <li>→ U.S. Passport</li> <li>→ U.S. Merchant Mariner ID / Book</li> </ul> |    | <p>Submit two of the following <b>ONLY</b> if you do not have a document listed under the Primary List.<br/>Documents expired more than six months will not be accepted.</p> <hr/> <ul style="list-style-type: none"> <li>→ Acknowledgment of Paternity document (Colorado only)</li> <li>→ Birth Certificate of Applicant (U.S.A only)</li> <li>→ Court order of adoption or name change</li> <li>→ Colorado craft or trade license</li> <li>→ DD-214</li> <li>→ Divorce Decree (U.S.A only)</li> <li>→ Hospital birth worksheet (for infants under 6 months)</li> <li>→ Hunting or Fishing License (must be current-Colorado only)</li> <li>→ IRS-TIN card</li> <li>→ Marriage license (U.S.A only)</li> <li>→ Medicare Card</li> <li>→ Foreign or International Driving License (with photo)</li> <li>→ Mexican voter registration card</li> <li>→ Motor vehicle registration or title (U.S.A only)</li> <li>→ Pilot license</li> <li>→ Selective Service Card (U.S.A only)</li> <li>→ Social Security Card</li> <li>→ State or federal prison or corrections card</li> <li>→ Weapon or gun permit (U.S.A only)</li> <li>→ Work ID, Paycheck Stub (within 3 months) or W-2 (Last tax year)</li> <li>→ Any Expired document from the Primary List (cannot be expired more than 6 months)</li> </ul> | <p>→ Matricula Consular Card</p> <p>→ Novelty ID Card</p> <p>→ Non-expiring Identification Cards (unless issued in last 5 years)</p> <p>→ Souvenir birth certificates</p> <p>→ Out-of-State Temporary Driver's license or Temporary State ID</p> <p>→ Medicaid card / WIC</p> |

If you cannot provide acceptable identification, it is suggested that you ask a spouse, parent, grandparent, sibling, or adult child, who can provide appropriate identification, to request the certificate.

### \*\*OPTION AVAILABLE FOR ADOPTIONS\*\*

Only an adoptive parent or adopted person is eligible for this special service. **ONLY** sign below if you wish the statement "ISSUED PURSUANT TO ADOPTION" to appear on the birth certificate which indicates this person is adopted.



Signature of:  adopted person     adoptive parent

Number of copies to be issued with "Issued pursuant to adoption" requested: \_\_\_\_\_