

4-H STEM AmeriCorps Member

Posting Details

Position Information

Classification Title Temporary Hourly

Employment Category Temporary

Is this an Hourly position? Yes

Work Hours/Week 38-40

Overtime Eligible? No

Position Location Fort Collins, CO 80523

Description of Work Unit We are committed to increasing the diversity of our staff and providing culturally responsive programs and services. Therefore, we encourage responses from people of all backgrounds and abilities. We invite you to review [Colorado State University's Principles of Community](#) that guide our mission and vision of access, teaching, service, and engagement.

AmeriCorps and Colorado State University Extension (CSUE) joined forces to give youth the opportunity to engage in 4-H Science, Technology, Engineering and Math (STEM) projects. This 4-H program focuses on out-of-school time and during school time education that encourages youth to develop 21st century workforce skills, graduate from high school and consider STEM academic and career choices.

We are an AmeriCorps State program funded by the Corporation for National and Community Service (CNCS) through Serve Colorado–The Governor's Commission on Community Service. The program is administered by Colorado State University Extension and the Colorado 4-H Youth Development Program.

Through 4-H Science, Technology, Engineering, and Math (STEM) out-of-school time programming, the CSUE 4-H STEM AmeriCorps Program will address AmeriCorps' national service priority for Education – providing, supporting and facilitating access to services and resources for economically disadvantaged youth that contribute to improved educational outcomes, increased likelihood of high school graduation and preparation for success in post-secondary education.

To learn more about the CSU Extension 4-H STEM AmeriCorps Program, visit <http://www.4hstemk12.colostate.edu/ameriCorps/>.

Search Contact Email Melinda.Macpherson@colostate.edu

Position Summary We seek passionate and dedicated individuals to serve as CSU Extension 4-H STEM AmeriCorps Members. This member serves in a County Extension office developing, strengthening, and delivering youth development programs emphasizing 4-H STEM in out-of-school time settings to ensure that children and youth (ages 8-18) have the tools and opportunities that will lead to graduation from high school and preparation for entering the workforce while developing their interest in STEM.

Nine quarter-time AmeriCorps positions are needed in the following locations for Summer 2022:
Boulder Valley School District, Boulder, CO
Broomfield County, Broomfield, CO
Denver County, Denver, CO
Jefferson County, Golden, CO
Montezuma County, Cortez, CO
Park County, Fairplay and Bailey, CO
Summit County, Frisco, CO
Teller County, Woodland Park, CO
Weld County, Greeley, CO

Service will begin with the new member orientation training April 23-24.

Position Minimum

Qualifications

- Be willing to provide direct services, strengthen the community or build the capacity of the organization as described in the position description.
- Be a U.S. citizen or U.S. national or a lawful permanent resident alien of the U.S.
- Have a high school diploma or GED and be at least 18 years old.
- Have a valid driver's license and reliable transportation.
- Pass required criminal background checks, including a National Sex Offender Website search, to serve with at-risk or vulnerable populations. AmeriCorps service is contingent on passing these background checks.
- Be willing and able to complete the required hours of service (450 hours) by the end of the service year.
- Attend all required training, including Orientation Training in April
- Submit an online timesheet to report service hours once every two weeks
- Report data in online databases each week

Preferred Qualifications

- Have completed some college coursework, college degree, or equivalent work experience or background.
- Be dedicated to community service.
- Experience working with youth and enjoyment of working with youth.
- Hands-on experience in the areas of education, youth development, STEM or other related field.
- Knowledge of developmental youth milestones and characteristics.
- Ability to plan, organize, prioritize, and complete multiple tasks with minimal supervision.
- Ability to make a commitment to complete term of service.
- Strong verbal and written communication skills.
- Ability and willingness to serve in a team setting and to promote collaboration.
- Ability and willingness to develop innovative and creative approaches to assigned responsibilities.
- Ability and willingness to serve in a position with flexible hours, including evenings and weekends.
- Ability to use a computer for e-mail communication, online reporting (monthly time reports, quarterly impact data), and preparing monthly impact statements or semi-annual reflections.
- Outgoing and personable nature.
- Adaptable, practical, energetic, and intrinsically motivated.
- Professional, respectful, and brings a positive attitude.
- Personal and professional commitment to diversity.

Posting Details

Working Title	4-H STEM AmeriCorps Member
Posting Number	202200146T
Department	CSU Extension
Salary Range	Quarter-time members earn a living allowance of up to \$4000.00 for their term of service (450 hours). The living allowance is distributed approximately every two weeks and is taxable. Upon completion of service, you'll receive an Education Award of \$1,678
Employee Benefits	Visit CSU's Human Resources website for detailed benefit plan information for temporary employees in the following University benefit areas: https://hr.colostate.edu/wp-content/uploads/sites/25/2021/02/benefits-summary-hourly.pdf
Close Date	04/18/2022
Special Instructions to Applicants	<p>For full consideration, all materials must be RECEIVED directly at https://jobs.colostate.edu/ no later than 11:59 PM Mountain Time on Monday, April 18, 2022. Please submit the following to apply:</p> <ul style="list-style-type: none">• Resume• Cover letter – indicating which county or counties you are applying for. <p>For questions regarding the AmeriCorps program, the position, qualifications, or job duties please contact Melinda Macpherson, Extension Program Manager for the 4-H STEM AmeriCorps Program, at (970) 491-5575 or at melinda.macpherson@colostate.edu.</p>
Background Check Policy Statement	Colorado State University strives to provide a safe study, work, and living environment for its faculty, staff, volunteers and students. To support this environment and comply with applicable laws and regulations, CSU conducts background checks. The type of background check conducted varies by position and can include, but is not limited to, criminal history, sex offender

registry, motor vehicle history, financial history, and/or education verification. Background checks will also be conducted when required by law or contract and when, in the discretion of the University, it is reasonable and prudent to do so.

EEO Statement

Colorado State University is committed to providing an environment that is free from discrimination and harassment based on race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, or pregnancy and will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. Colorado State University is an equal opportunity/equal access/affirmative action employer fully committed to achieving a diverse workforce and complies with all Federal and Colorado State laws, regulations, and executive orders regarding non-discrimination and affirmative action. The [Office of Equal Opportunity](#) is located in 101 Student Services.

The Acting Title IX Coordinator is the Vice President for Equity, Equal Opportunity and Title IX, 123 Student Services Building, Fort Collins, CO. 80523-0160, (970) 491-1715, titleix@colostate.edu.

The Section 504 and ADA Coordinator is the Vice President for Equity, Equal Opportunity and Title IX, 101 Student Services Building, Fort Collins, CO 80523-0160, (970) 491-5836.

Diversity Statement

Personal and professional commitment to diversity and inclusion as demonstrated by involvement in teaching, research, creative activity, service to the profession and/or diversity/inclusion activities.

Essential Job Duties

Job Duty Category

Program Delivery and Planning

Duty/Responsibility

- Plan, coordinate, lead, deliver and evaluate educational 4-H Science, Technology, Engineering, and Math (STEM) programs to youth in out-of-school time settings.
- Incorporate and implement educational enrichment activities, service-learning events, community partnership development, and volunteer recruitment within the programming framework of the host site.
- Collect, document, and report quantitative and qualitative impact data for quarterly progress reports and monthly impact statements.
- Serve as an advisor to volunteers by providing leadership and guidance as appropriate.
- Accurately and professionally discuss with community partners and volunteers the objectives of the AmeriCorps program, positive youth development, and site-specific objectives.
- Recruit and train community volunteers to assist with programs.
- Manage relationships with partner sites.
- Accurately complete and submit enrollment paperwork and reports.

Percentage Of Time

80%

Job Duty Category

Member Training and Professional Development

Duty/Responsibility

- Participate in performance reviews with the site supervisor.
- Meet regularly with site supervisor to discuss programming topics and issues.
- Participate in on-going trainings and events as required and requested by AmeriCorps and/or CSU Extension.

Percentage Of Time

10%

Job Duty Category

Service Commitment

Duty/Responsibility

- Complete contract service hours (Quarter-time, 450 hours) and site-specific responsibilities by the end of the service year.

- Have dependable transportation to and from host site, program/partner site, and programming activities.
- Wear official AmeriCorps identity items such as name tag, T-shirts, and lapel pins during all AmeriCorps service.
- Represent AmeriCorps, Colorado State University Extension, Colorado 4-H Youth Development Program, host site, and program/partner site in a professional manner.

Percentage Of Time 10%

References

Minimum References Required 0

Maximum References Required 0

Documents Needed To Apply

Required Documents

1. Resume
2. Cover Letter

Optional Documents