



Summit County STR Acknowledgements and Affidavit

You will be required to upload this completed acknowledgment form at the time of renewal for an STR license.

<u>Schedule Number</u>	
STR Property Address	
Property Owner First & Last Name	
Applicant First & Last Name	
Applicant Email Address	
Applicant Phone Number	

Acknowledgements

	I have read, understand, and accept the provisions of the STR Regulations for Summit County, specifically Summit County Ordinance No. 20-C and Section 3821 of the Land Use and Development Code , including the penalties for non-compliance contained therein.
	There shall be a responsible agent available 24 hours per day, 7 days per week to respond to potential issues and violations. The responsible agent must respond to complaints within an hour of notification of such complaint, failure to do so may be deemed a violation. I hereby authorize the designated person or company identified in my application to assume responsibility as the responsible agent.
	By checking this box, Owner does hereby agree to accept service by mail of any violation notice issued pursuant to Summit County Ordinance No. 20-C, as such Ordinance may be amended from time to time.
	By renting my property for less than 30 consecutive days at a time, it is my responsibility to have or obtain a valid sales tax license account in unincorporated Summit County and to ensure that all applicable sales taxes are collected and remitted, either by me or on my behalf.
	By renting out my property I am subject to the reporting requirements for my rental furnishings/equipment and payment of Personal Property Tax. I will fill out the applicable forms with the County Assessor's Office .
	If my property is in the Neighborhood Overlay Zone, I attest that I will not allow more than 35 bookings per year, as calculated from October 1 to September 30. At the request of Summit County, I will submit a summary of bookings and all rental records within 3 business days. I understand that failure to abide by these requirements may result in revocation of my STR license.



	It is my responsibility to ensure all renters and guests are aware of wildfire safety issues and any fire bans or restrictions which may be in place, and I understand that any permanent outdoor fire pit shall be permitted with the applicable fire department, and the use of portable outdoor fireplaces is prohibited. Please visit Summit Fire and EMS website to apply for the permit.
	I have read, understand, and agree to comply with the Health & Safety Standards and Site Plan Operations standards in Section 7 of the STR Ordinance , including Summit County's Exterior Lighting Regulations which require all STRs to have dark sky compliant fixtures. More information about lighting can be found here .
	I have read, understand, and agree to comply with the Good Neighbor Guidelines , and will provide a copy of the Good Neighbor Guidelines, parking plan and trash disposal requirements to all renters with the rental agreement and by posting these documents in a prominent location within the property.
	I have read, understand, and agree to comply with the Advertising and Signage requirements set forth in Sections 8 & 9 of the STR Ordinance . This includes posting contact information for the Responsible Agent and maximum occupancy inside my unit. I will include my STR License number on all advertisements as required in Section 9 of the Ordinance.
	If this property is regulated by a homeowners' association (HOA), there may be separate HOA rules and regulations that I need to be aware of and follow.
	If I am a property manager filling this out on behalf of an Owner, I certify that I have permission from the Owner of the property to apply for an STR license and make all acknowledgements and acceptances on behalf of Owner.
	I plan on <u>ONLY</u> advertising on Airbnb, Flipkey, HomeAway, VRBO, VacationRentals, or Expedia <u>AND</u> I will use their sales tax remittance features.
	I will advertise on sites in addition to Airbnb, Flipkey, HomeAway VBRO, VacationRentals, or Expedia <u>OR</u> I am not using the sales tax remittance feature on these aforementioned sites and I understand that I must submit a separate Sale Tax Certificate of each platform in addition to those listed.
	By completing and signing this affidavit, I (we) affirm that, under pain and penalty of perjury, I (we) have inspected this property and that it complies with all applicable laws and codes as noted above, and I will ensure and maintain adherence to these requirements throughout the duration of use of the property as a short-term rental. By submitting this application for a short-term rental license and signing this affidavit, I do hereby indemnify and hold harmless Summit County and its successors, assigns, employees, and contractors from all claims arising out of operation of my property as a short-term rental. By submitting my signature electronically, I do hereby agree and consent to the use of such electronic signature with respect to this Application to authenticate this writing and have the same legal force and effect as a manual signature.

SIGNATURE	
DATE	

AFTER COMPLETING THIS FORM, DOWNLOAD AND SAVE AS A PDF FOR EASY UPLOADING