

SUMMIT COUNTY FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

This form to be filled out in duplicate.

SECTION 1: General Provisions (APPLICANT to read and sign):

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until the permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six (6) months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the local administrator or his representative to make reasonable inspections required to verify compliance.
8. **THE APPLICANT BY SIGNING CERTIFIES THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF THEIR KNOWLEDGE, TRUE AND ACCURATE.**

(APPLICANT'S SIGNATURE) _____ DATE _____

SECTION 2: Proposed Development (to be completed by APPLICANT)

NAME	ADDRESS	TELEPHONE
APPLICANT		
BUILDER		
ENGINEER		

PROJECT LOCATION:

To avoid delays in processing the application, please provide enough information to easily identify the location. Provide the street address, lot number or legal description (attach), latitude and longitude, and distance to the nearest intersecting road or well known landmark. A map attached to this application showing the project location would be helpful.

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

DESCRIPTION OF WORK (Check all applicable boxes):

A. STRUCTURAL DEVELOPMENT

ACTIVITY

- checkbox New Structure
checkbox Addition
checkbox Alteration
checkbox Relocation
checkbox Demolition
checkbox Replacement

STRUCTURE TYPE

- checkbox Residential (1-4 family)
checkbox Residential (more than 4 family)
checkbox Non residential (Floodproofing? __)
checkbox Combined Use (residential & commercial)
checkbox Manufactured (mobile) Home
o In mobile home park?

B. OTHER DEVELOPMENT ACTIVITIES

- checkbox Clearing checkbox Fill checkbox Mining checkbox Drilling checkbox Grading
checkbox Excavation (except for structural development checked above)
checkbox Watercourse Alteration (including dredging and channel modifications)
checkbox Drainage Improvements (including culvert work)
checkbox Road, Street, or Bridge Construction
checkbox Subdivision (new or expansion)
checkbox Individual Water or Sewer System
checkbox Other (please specify) _____

After completing SECTION 2, APPLICANT should submit form to Local Administrator for review.

SECTION 3: Floodplain Determination (To be determined by the LOCAL ADMINISTRATOR)

The proposed development is located on FIRM Panel No. _____, Dated _____

The Proposed Development:

- checkbox Is NOT located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED)
checkbox Is partially located in the SFHA, but building/development is not.
checkbox Is located in a SFHA
o FIRM zone designation is _____
o "100-Year" flood elevation at the site is: _____ ft. NGVD (MSL)
checkbox Unavailable
checkbox Is located in the floodway.
o FHBM panel No. _____ Dated _____
(if different from the FIRM panel and date)
checkbox See Section 4 for additional instructions.

SIGNED _____ DATE _____

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

SECTION 4: Additional Information Required (To be completed by LOCAL ADMINISTRATOR)

The applicant must submit the documents checked below before the application can be processed:

- A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.
- Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water resistant materials used below first floor, details of floodproofing of utilities located below the first floor, and details of enclosures below the first floor.

Also, _____

- Subdivision or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is lesser, then the applicant must provide "100-year" flood elevations if they are not otherwise available).
- Plans showing the extent of watercourse relocation and/or landform alterations.
- Change in water elevation (in feet) _____
 - Meets ordinance limits on elevation increases? YES NO
- Top of new compacted fill elevation _____ ft. NGVD (MSL)
- Floodproofing protection level (non-residential only) _____ ft. NGVD (MSL). For floodproofed structures, applicant must attach certification from registered architect or engineer.
- Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the "100-year" flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.
- Other: _____

SECTION 5: PERMIT DETERMINATION (To be completed by LOCAL ADMINISTRATOR)

I have determined that the proposed activity : A. Is Is not

In conformance with the provisions of §4110 of the Summit County Land Use and Development Code and other applicable Federal and State laws. The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED _____ DATE _____

If Box A is checked, the Local Administrator may issue a Development Permit upon payment of the designated fee. If Box B is checked, the Local Administrator will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Local Administrator or may request a hearing from the BOCC.

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

APPEALS: Appealed to BOCC? [] Yes [] No
Hearing date: _____
BOCC Decision – Approved? [] Yes [] No

Reasons/Conditions: _____

SECTION 6: As-Built Elevations (To be submitted by APPLICANT before Certification of Compliance is issued)

The following information must be provided for structures that are part of this application. This section must be completed by a registered professional engineer or a licensed surveyor (or attach a certification to this application). Complete 1 and 2 below.

- 1. Actual (As-Built) Elevation of the top of the lowest floor, including basement, is: _____ ft. NGVD (MSL).
2. Actual (As-Built) Elevation of floodproofing protection is _____ ft. NGVD (MSL).

SECTION 7: Compliance Action (To be completed by LOCAL ADMINISTRATOR)

The LOCAL ADMINISTRATOR will complete this section as applicable based on inspection of the project to ensure compliance with County Codes for flood damage prevention.

INSPECTIONS DATE: _____ BY _____ DEFICIENCIES? [] Yes [] No
DATE: _____ BY _____ DEFICIENCIES? [] Yes [] No
DATE: _____ BY _____ DEFICIENCIES? [] Yes [] No

SECTION 8: Certificate of Compliance (to be completed by LOCAL ADMINISTRATOR)

Certificate of Compliance issued: DATE _____ BY _____